

Standards and Agreement for LAC Supervision

Initial each standard, on the number (1-12), to indicate that you have read and agree with each standard.

1. ____ Supervision will be provided at the appropriate ratio for face to face supervision, with direct contact of counseling delivered by a board approved supervisor. Acceptable contacts are audio or video review, IPR, modeling, role-play, live observation, live supervision, self-reports, and co-therapy.
2. ____ Supervisors will be limited to twelve (12) supervisees to supervise at any given time.
3. ____ No more than fifty percent (50%) of supervision hours will be conducted in a Group format. The group will be composed of 3 - 6 contracted supervisees and the Board approved supervisor as leader. Group supervision is only allowed in Level II. A group supervision plan will be filed with the Board prior to conducting groups for reported supervision with supervisees.
4. ____ Dyadic supervision is defined as one supervisor with two supervisees. This counts as individual supervision and is allowed in Level I and Level II.
5. ____ The current Codes of Ethics that will regulate supervision are: the ACES standards and Code of Ethics for Counseling Supervisors, the ASGW Code of Ethics for Group, and the ACA Code of Ethics. These will be followed at all times. Any violation of ethics or standards will be reported immediately, in writing, to the Board by anyone who becomes aware of infractions.
6. ____ Charges for supervision will be appropriate. A written agreement for fees and methods of payment will be given to supervisee's being supervised. No form of illegal or unethical billing (i.e. submitting supervision bills to health insurance, HMO, etc.) will occur.
7. ____ Supervision hours and client contact hours will be reported only when a current supervision agreement, approved by the Board, is in effect.
8. ____ Supervision evaluations will be completed with the supervisee and, signed, and submitted to the Board six calendar months after license issue date, and each six months, thereafter, as per the supervision agreement. This must include any required actions noted by the Board on the Motion to grant the initial license.
9. ____ TA Supervision can be no more than 50% of the total hours of supervised practice.
10. ____ Licensee cannot start accruing CCH's until the board receives a Supervision Agreement that is signed by the Supervisee and Supervisor. 6 month report due dates are based on the date that the Supervision Agreement is signed by the Supervisee and Supervisor. A current and valid Supervision Agreement must be in place for all supervisees to legally practice.
11. ____ The 6- month report of CCH hours has 30 days of grace as long as the Supervision Agreement extends beyond the due date of the report. If the report is 31 days or more late, then the supervisor and supervisee must send a letter of explanation to the board. The board will decide whether to accept the late report.
12. ____ Liability insurance for supervision will be carried and the supervisee's that are supervised will be encouraged to carry liability insurance.

____ Yes, I agree to the standards and will follow them in my supervision.

Name: _____ License Number: _____
Print or Type

Signature: _____ Date: _____