

All application materials must be in the Arkansas Board of Examiners office one (1) month prior to the registration deadline date given for the NCE or AMFTRB exams (if applicable).

Applicants must be a citizen of the United States or have current documentation of legal alien work status issued by U.S. Citizenship and Immigration Services.

Have you previously applied with this Board? Yes _____ No _____

Check the credential you are applying for:

- | | |
|---------------------------------------|--|
| _____ Licensed Associate Counselor | _____ Licensed Associate Marriage & Family Therapist |
| _____ Licensed Professional Counselor | _____ Licensed Marriage & Family Therapist |
| _____ Dual LAC/LAMFT | _____ Dual LPC/LMFT |

(An application fee of \$200.00 must accompany the submission of this completed form.)

1. Name: _____ Date of Birth: _____

Birthplace: _____
(City) (County) (State) (Country)

United States Citizen: _____ (Yes) _____ (No): Attach US Immigration documentation to verify legal alien work status.

Social Security Number: _____ Email: _____

Current Residential Address: _____ PO Box _____

City: _____ State: _____ County: _____ ZIP: _____

Residential Phone: _____ Cell: _____ Office: _____

Name(s) on transcripts if different than above: _____

2. Work Experience: (cite most recent employment first)

3. Professional Training: (cite most recent first)

4. Are you applying for a Specialty designation? _____ Yes _____ No

If yes, please name the specialty: _____

5. Do you possess a professional license(s) or certificate(s) issued by another State? _____ Yes _____ No

Issuing State _____ Date of Original Issue _____ Date of Expiration _____

6. If answer is yes, give license or certificate number(s), title(s), and states issuing license(s) or certificate(s):

7. Have you ever been denied a license and / or certification? _____ Yes _____ No Briefly state the reason for denial: _____

8. Have you ever had a license cancelled, suspended or revoked? _____ Yes _____ No

If yes, state the reason: _____

9. Have you ever been convicted of a felony? _____ Yes _____ No

If yes, provide the following information: When? _____ Where? _____

Felony charge: _____

10. Current employment Information:

Employer: _____

Address: _____

Phone: _____ Setting: _____

(Agency, Govt., School, Non-profit, Private Practice, etc.)

Supervisor: _____

Secondary employment:

Employer: _____

Address: _____

Phone: _____ Setting: _____

(Agency, Govt., School, Non-profit, Private Practice, etc.)

Supervisor: _____

Please Read Carefully

In making this application to the Arkansas Board of Examiners in Counseling for the issuance of a license, I agree to abide by the rules and regulations of the Arkansas Board of Examiners in Counseling and to take all examinations necessary to the processing of my application. Upon issuance of a license, I agree to be bound by the Code of Ethics of the American Counseling Association &/or the American Association of Marriage & Family Therapy. I understand that I am bound by both codes if I hold both licenses. I further agree that the fee submitted with this application is non-refundable.

1. I agree to hold the Arkansas Board of Examiners in Counseling, its members, officers, agents, and examiners free from any damage or claim for damage or complaint by reason of any action they or any one of them take in connection with this application, the attendant examination, the grades with respect to any examination, and/or failure of the Board to issue me a license.

2. I hereby grant permission to the Board to seek any information or references it deems fit in securing my credentials pertinent to this application.

3. I further agree that if issued a license, upon the revocation, suspension or cancellation of that license, I shall return the said license to the Board.

4. I have read Act 593, Act 244 amendment, and the Rules and Regulations of the Board and am familiar with the requirements of the Acts and with the Rules and Regulations of the Board.

The information which I have provided in this application is truthful. I understand that giving the Board false information of any kind may result in the voiding of this application and my failing to be granted a licensure.

Date: _____ Signature: _____

(Application packet is valid for one year from this date)

color passport-sized photograph taken within the past 12 months. Photograph must be TAPED prior to Notary signature.

TAPE a Passport-sized color photo in the space above.

Verification of Application

State of Arkansas

County of: _____

I, _____, Applicant for
licensure,

State upon oath that the statements contained in the above and foregoing application are true and correct to the best of my knowledge and belief.

Signature: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public Signature: _____.

My commission expires: _____.

Seal: