

## BOARD MEETING MINUTES

Arkansas Board of Examiners in Counseling  
101 East Capitol, Suite 202  
Little Rock, AR 72201

Friday May 10-11, 2019  
8:00 AM – 6:00 PM

The Arkansas Board of Examiners convened at their Office with Chair, Robbie Cline, presiding. Board business and Oral Examinations were conducted as per the established agenda (Appended).

**MEMBERS PRESENT:** Mr. Robbie Cline, Dr. Justin Moore, Dr. Mike Kelly, Suzanne Casey, Rick Grace, Dr. Ryan Moore

**MEMBERS ABSENT:** Cheryl Edwards

**OTHERS PRESENT:** Lacie Kirchner, Deneshia Morgan, Elizabeth Jones, Sheryl Jackson, Sarah Wright

**OBSERVERS:** 41 Guests Observers

### EXECUTIVE DIRECTOR REPORT

### ABOEC BOARD MEETING

MAY 10-11, 2019

#### Items for Discussion

1. State of the Office Discussion:
  - a. Update-online renewal process
  - b. Update on transition to paperless system-Scanning
  - c. 6-month report entry backlog
  - d. Waive late fee for the month of June
  - e. Certificate Issuance
  - f. Staff issues
  - g. Alicia Parks-starts May 13th
2. Governor's letter
3. New Acts that will affect our rules
4. Discuss changing the August Board meeting dates. AASCB & NBCC's State Counseling Boards Conference in Washington, D.C. on August 7-9, 2019
5. Late Supervision Agreements:
  - a. Christasia Coleman #2583
  - b. James Edwards #5517
6. Request for provisional license-Lavana Kindle
7. Mass email capability-expense
8. Investigators needed

Respectfully submitted,

*Lenora Erickson, LPC-s, TA-s, AADC*

Executive Director

Arkansas Board of Examiners in Counseling/MFT

# BOARD MEETING AGENDA

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Friday May 10, 2019

8:00 AM - 6:00 PM

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## Agenda

8:00 AM Arrival /Overview of Agenda /Executive Director Monthly Report

8:15 AM Analisa Chavez File #6870-Request for Waiver

9:00 AM DARC Committee Review

**Yellow Team (LAC):** Ryan, Rick

**Yellow Team-** Board Room A

**Green Team (MFT/Dual):** Justin, Suzanne,

**Green Team-** Motor Veh Brd Rm

**Blue Team (LAC, TA):** Robbie, Mike

**Blue Team-** 2<sup>nd</sup> Fl. Brd Rm B

9:00 AM Heather Gould (1/11/19) #6840 LAC

9:00 AM Katie Tomerlin (6/29/18) #6737 LAC

9:00 AM Jennifer Stevens (3/29/19) #6819 LPC (TX)/TA Couns.

9:45 AM David Tucker (8/29/18) #6769 LAC

9:45 AM Sheryl Wells (3/6/19) #5073 TA Couns/Supv

9:45 AM Charolette Duncan (4/18/1/) #6683 LAC

10:30-10:45 AM BREAK

10:45 AM Catherine Mays (6/30/18) #6739 LAC(2<sup>nd</sup>)

10:45 AM Haley Glover (7/24/18) #6754 Dual LAC/LAMFT

10:45 AM Julia Conroy (8/29/18) #6767 LAC

11:30 AM Kirby Sweet (9/17/18) #6781 LAC(2<sup>nd</sup>)

11:30 AM Christina Martin (3/11/19) #5182 Dual Supv. LAC/LAMFT

11:30 AM Samantha Jenkins (10/1/18) #6798 LAC

12:15- 1:15 PM LUNCH

1:15 PM Jessica Armenteros (10/11/18) #6806 LAC

1:15 PM Jaclyn Williams (9/17/18) #6784 LAMFT

1:15	PM	Jessica Trippe (10/24/18)	#6813	LAC
2:00	PM	Melissa Endicott (10/25/18)	#6815	LAC
2:00	PM	Sarah Peek (8/23/18)	#6765	LAC
2:00	PM	Cory Parsons (8/22/18)	#6764	LAC(2 <sup>nd</sup> )
2:45-3:00	PM	BREAK		
3:00	PM	Stephanie Henson (3/6/19)	#5073	LAC
3:00	PM	Tammy Neil (2/12/19)	#6881	LPC(MO)
3:00	PM	Angela Williams (12/5/17)	#6578	LAC
3:45	PM	Shauna Cox (2/19/19)	#6855	TA Couns.
3:45	PM	Rikki Runnels (12/12/18)	#6828	LPC(TX)
3:45	PM	Bonnie O'Boyle (12/11/18)	#6825	LAC
4:30	PM	Dina Welsh (10/9/18)	#6804	Dual LAC/LAMFT(2 <sup>nd</sup> )
4:30	PM	Melissa Bradley (10/17/18)	#6809	LPC (AR-LPE)
4:30	PM	Move to Board Room A for Dina Welsh 2 <sup>nd</sup> Interview		
5:15	PM	BOARD BUSINESS/BOARD MOTIONS		
6:00	PM	ADJOURN		

### Saturday May 11, 2019

8:00 AM - 10:00 AM

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#### Agenda

8:00 AM Arrival /Overview of Agenda /Executive Director Monthly Report  
10:00 AM ADJOURN

#### Motions

**Motion 1:** Move to approve the April 2019 Board Meeting Minutes.  
**Moved by:** Robbie Cline  
**Seconded by:** Ryan Martin  
**Vote:** Passed

- Motion 2: Move to approve the April 2019 Licensing Report.**  
Moved by: Robbie Cline  
Seconded by: Ryan Martin  
Vote: Passed
- Motion 3: Moved to approve Analisa Chavez to proceed with licensure process.**  
Moved by: Mike Kelly  
Seconded: Justin Moore  
Vote: Passed
- Motion 4: Move to change August board meeting dates to August 2 & 3.**  
Moved by: Rick Grace  
Seconded by: Mike Kelly  
Vote: Passed
- Motion 5: Move to deny any client contact hours or supervision hours during period of expired supervision agreement for James Edwards file #5517.**  
Moved by: Ryan Martin  
Seconded by: Justin Moore  
Vote: Passed
- Motion 6: Move to grant Shauna Cox LAC licensure and TA Counseling Specialization with stipulation: Cover links needed for website and creation of barrier free website.**  
Moved by: Rick Grace  
Seconded by: Justin Moore  
Recused: Ryan Martin  
Vote: Passed
- Motion 7: Move to grant Jennifer Stevens TA Counseling Specialization and LPC with stipulations: Provide verification of active Texas licensure and complete classes in psychopharmacology, practicum and 2 electives within 1 year.**  
Moved by: Robbie Cline  
Seconded by: Mike Kelly  
Vote: Passed
- Motion 8: Move to grant Heather Gould LAC.**  
Moved by: Rick Grace  
Seconded by: Ryan Martin  
Vote: Passed
- Motion 9: Move to grant Katie Tomerlin LAC.**  
Moved by: Justin Moore  
Seconded by: Robbie Cline  
Vote: Passed
- Motion 10: Move to grant Catherine Mays LAC.**  
Moved by: Rick Grace  
Seconded by: Robbie Cline  
Recused: Ryan Martin  
Vote: Passed
- Motion 11: Move to grant Bonnie O'Boyle LAC.**  
Moved by: Mike Kelly  
Seconded by: Robbie Cline  
Vote: Passed
- Motion 12: Move to grant Angela Williams LAC.**  
Moved by: Mike Kelly  
Seconded by: Robbie Cline

**Vote: Passed**

**Motion 13: Move to grant Jessica Trippe LAC.**

**Moved by: Robbie Cline**

**Seconded by: Mike Kelly**

**Vote: Passed**

**Motion 14: Move to grant Julia Conroy LAC.**

**Move by: Mike Kelly**

**Seconded Robbie Cline**

**Vote: Passed**

**Motion 15: Move to grant Charolette Duncan LAC.**

**Moved by: Robbie Cline**

**Seconded by: Mike Kelly**

**Vote: Passed**

**Motion 16: Move to grant Samantha Jenkins LAC.**

**Moved by: Mike Kelly**

**Seconded by: Robbie Cline**

**Vote: Passed**

**Motion 17: Move to grant Jessica Armenteros LAC.**

**Moved by: Rick Grace**

**Seconded by: Ryan Martin**

**Vote: Passed**

**Motion 18: Move to grant David Tucker LAC with stipulations: Update scope of practice, review in supervision privilege communication law and steps for reporting ethical violations.**

**Moved by: Ryan Martin**

**Seconded by: Rick Grace**

**Vote: Passed**

**Motion 19: Move to grant Kirby Sweet LAC with stipulation: Review CEU requirements in first 6 months of supervision.**

**Moved by: Rick Grace**

**Seconded by: Robbie Cline**

**Recused: Ryan Martin**

**Vote: Passed**

**Motion 20: Move to grant Melissa Endicott LAC with stipulations: Review in first 6 months of supervision the limits of confidentiality and mandated reporting law.**

**Moved by: Ryan Martin**

**Seconded by: Rick Grace**

**Vote: Passed**

**Motion 21: Move to grant Melissa Bradley LAC with 1,000 client contact hours based on section 9.3 of rules. Grant 2,000 hours of experience as an LPE, pending receipt of supervised clinical experience from the psychology board. First 500 client contact hours of Level 1 and Second 500 client contact hours in Level 2. Document with supervisor on first 6 month evaluation-review of supervision requirements.**

**Moved by: Justin Moore**

**Seconded by: Suzanne Casey**

**Vote: Passed**

**Motion 22: Move to grant Sarah Peek LAC with stipulation: Review privilege communication law with supervisor and document on first 6 month evaluation.**

**Moved by: Justin Moore**

**Seconded by: Suzanne Casey**

**Vote: Passed**

**Motion 23: Move to grant Jaclyn Williams LAMFT with stipulation: Review privilege communication law with supervisor and document on first 6 month evaluation.**

**Moved by: Justin Moore  
Seconded by: Suzanne Casey  
Vote: Passed**

**Motion 24: Move to grant Dina Welsh LAC and LAMFT.**

**Moved by: Rick Grace  
Seconded by: Mike Kelly  
Recused: Ryan Martin  
Vote: Passed**

**Motion 25: Move to grant Haley Glover LAC and LAMFT with stipulation: Review privilege communication law with supervisor and document on first 6 month evaluation.**

**Moved by: Justin Moore  
Seconded by: Suzanne Casey  
Vote: Passed**

**Motion 26: Move to grant Tammy Lynn Neil Provisional LPC license upon receipt of LPC verification from Missouri. Applicant must submit transcript credit for 3 hours of Abnormal Psych, 3 hours of Family/Relational and 3 hours of Psychopharmacology within one year of issuance of provisional license.**

**Moved by: Justin Moore  
Seconded by: Suzanne Casey  
Vote: Passed**

**Motion 27: Move to grant Rikki Runnels LPC.**

**Moved by: Suzanne Casey  
Seconded by: Justin Moore  
Vote: Passed**

**Motion 28: Move to grant Sheryl Renee Wells TA Counseling specialization.**

**Moved by: Suzanne Casey  
Seconded by: Justin Moore  
Vote: Passed**

**Motion 29: Move to grant Stephanie Henson TA Counseling specialization.**

**Moved by: Rick Grace  
Seconded by: Ryan Martin  
Vote: Passed**

**Motion 30: Move to grant Christina Martin Dual Supervision Specialization.**

**Moved by: Suzanne Casey  
Seconded by: Justin Moore  
Vote: Passed**

**Motion 31: Move to not grant LAC for Cory Parsons.**

**Moved by: Robbie Cline  
Seconded by: Mike Kelly  
Vote: Passed**

**ALL MOTIONS PASSED UNANIMOUSLY UNLESS OTHERWISE NOTED  
Board Approved:**

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**Board Chair**

**Date**

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**Board Secretary**

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