

Supervisor Agreement for LAC Supervision

Initial to indicate you have read and agreed to each point.

1. _____ Supervision will be delivered by a Board approved supervisor and will be provided at the appropriate ratio for each level. Supervision sessions may include audio/video review of sessions, modeling, role-play, live observation, live supervision, case reports, and co-therapy with supervisor.
2. _____ Supervisors may carry a maximum of twelve (12) supervision contracts at any given time.
3. _____ No more than fifty percent (50%) of supervision hours will be conducted in group format. Supervision groups will be composed of 3 - 6 contracted supervisees and the Board approved supervisor.
4. _____ Dyadic supervision is defined as one supervisor with two supervisees. This counts as individual supervision.
5. _____ The ACA Code of Ethics will regulate supervision. Any ethical violation will be reported immediately, in writing, to the Board by anyone who becomes aware of infractions.
6. _____ Charges for supervision will be appropriate. A written agreement for fees and methods of payment will be given to supervisees.
7. _____ Supervision hours and CCHs will be reported only when a supervision agreement has been approved by the Board. Six-month report due dates are determined by the Board office.
8. _____ Supervision evaluations will be completed with the supervisee. Forms are submitted to the Board six calendar months after license issue date and each six-month period thereafter. Evaluations must include reports regarding any required actions noted by the Board on the motion to grant the license.
9. _____ TA Supervision can be no more than 50% of the total hours of supervised practice.
10. _____ A current and valid supervision agreement must be in place for all supervisees to legally practice.
11. _____ Six-month report deadlines are given a 30-day grace period as long as the supervision agreement remains active. If the report is more than 30 days overdue, supervisor and supervisee must send letters of explanation to the Board. The Board will decide whether to accept the late report.
12. _____ Supervisors will carry liability insurance and will encourage their supervisees to do the same.

_____ I agree to abide by all the above

Name: _____ License Number: _____
Print or Type

Signature: _____ Date: _____